

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE PRINCIPAL**  
**RAMKRISHNA MAHATO GOVT. ENGINEERING COLLEGE**  
**PURULIA, PIN-723103**

Memo No. 15/CA/RKMGECE/2022-23

Dated. Purulia the 17<sup>th</sup>-Nov-2022

**QUOTATION NOTICE NO. : Spot-15 /CA/RKMGECE/2022-23**

**Spot quotation for supply of stationary items at RKMGECE, Purulia**

Spot quotations are invited by the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia for the supply stationary items at RKMGECE, Purulia (details are given in college website <https://www.rkmgece.ac.in>) from the reputed agency. The quotation documents can be obtained from the office of the Principal, Ramkrishna Mahato Govt. Engineering College on any working day from 17.11.2022 to 24.11.2022 (11-00 A.M to 2-00 P.M.).

Quotation papers must be submitted in sealed envelope to the office of undersigned on or before 25.11.22 up to 12-00 P.M. addressed to the Principal, Ramkrishna Mahato Govt. Engineering College, Purulia and must be mentioning the subject mentioned above and Quotation No. Spot-15/CA/RKMGECE/2022-23 on the top of cover. The quotations will be opened at 1.30 P.M. on 25.11.22 in presence of the quotation owners willing to be present at that time in the Institute office.

Validity of offered rates should remain valid Up to 31.03.2023.

Copies of Income Tax, PAN, GST account details, Trade License for proprietorship firms must be enclosed along with the quotation papers.

The rate of the item(s) should be quoted **exclusive and inclusive all taxes**.

Item is to be supplied and installed within 07 days from receiving order.

The undersigned reserves the right to accept or reject any quotation without assigning any reason.

If the last day of Receiving Quotation/Opening Quotation happens to be holiday the quotation(s) will be opened on the next working day at the same time and place.



Dr. Bibek Chakrabarti)

*Principal*  
Purulia Government Engineering College  
Chakrapur, P.O.-Ramamoti, Dist. Jajpur,  
District-Purulia, Pin-723103

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Copy for information & necessary action to display this notice in his notice board to:-

1. The Sabhadhipati, Purulia Zilla Parishad, Purulia-You are requested to display this notice in your notice board.
2. The District Magistrate, Purulia-You are requested to display this notice in your notice board.
3. The SDO, Jhalda, Purulia-You are requested to display this notice in your notice board
4. Office of the Gram Panchayat, Baragram.
5. District information officer, Purulia- He is requested to upload the notice in district NIC portal.
6. Notice Board, Ramkrishna Mahato Govt. Engineering College, Purulia.
7. College website (<https://www.rkmgec.ac.in>).

Dr. Bibek Chakrabarti

*Principal*  
Purulia Government Engineering College  
VII-Agharpur, P.O.-Ramamoti, Block-Joypur,  
District-Purulia, Pin-723103

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Quotation documents for Supply stationary items at RKMGEC,Purulia

Purchase requirement for stationary items of the college								
Department : Office Administration								
Sl. No	Items	Eligibility to enter in the tender process	Description/ Specification	Quantity	Rate in Rs./- excluding all taxes	Total price in Rs./- excluding all taxes	Rate in Rs./- including all taxes	Total price in Rs./- including all taxes
1.	A4 Paper	JK Max	70 GSM	100 Rim				
2.	Big Stapler	Kangaro	HP45	15 Pcs				
3.	Stapler pin	Kangaro	24/6	10 Pcs				
4.	Drawing Sheet	Reputed manufacturer		400 Pcs				
5.	Graph Paper	Reputed manufacturer		400 Pcs				
6.	Rubber band	Reputed manufacturer		1kg				
7.	Plastic Folder	Reputed manufacturer		50 Pcs				
8.	Cello Tape (Big)	Transparent	50mm (wide)	30 Pcs				
9.	Stick on Pad (Small)	Reputed manufacturer		30 Pcs				
10.	High Lighter Pen	Reputed manufacturer		10 Pcs				
11.	Binder Clip (Big)	Reputed manufacturer		30 Pcs				
12.	Binder Clip (Medium)	Reputed manufacturer		30 Pcs				
13.	Binder Clip (Small)	Reputed manufacturer		30 Pcs				
14.	Cover File	Reputed manufacturer		40 Pcs				
15.	Plastic Packets	Reputed manufacturer		100 Pcs				
16.	Plastic Rubber Stamp	Reputed manufacturer		02 Pcs				